MyUSACurling Event Registration

Regionally-based Competition Registration
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USA Curling runs 4 regionally-based championships every year: Arena, U18, Club, and Mixed National Championships. Many regions opt to hold their playdown registrations for these events through MyUSACurling.com. This helps ensure all members of each team are eligible to compete in the National Championship should they win.

This guide will walk you through the event registration steps.

Contents

What You Need Before You Register

Registration is smoothest if all teammates have completed all entry requirements prior to beginning the event registration process. To be eligible for event registration, please make sure each teammate has completed the following requirements:

- USA Curling Basic or Youth membership*
- USA Curling Membership Upgrade*
- Event Waiver*
- Valid DOB in your membership profile
- Valid Gender (Male or Female) in your membership profile
- USA Curling Membership Number (Member ID)
- Center for SafeSport Training**

*Memberships, membership upgrades, event waivers, and SafeSport Training (if necessary) are checked against the dates of the National Championships, *NOT* the dates of the playdowns. If your playdowns are in a different calendar year than the National Championship, please ensure your items are valid at the time of the **Championship**.

**Adults 18 and older must have Center for SafeSport Training if they are to be registered on a team with competitors under the age of 18.

e.g. If you're registering for November 2025 playdowns for a February 2026 championship, you must have individual membership, membership upgrade, and event waiver valid in 2026.

One person will register the entire team. That person will need the Member ID and DOB for each teammate to complete the registration. Have this information on hand before you begin the team registration.

Log in and Access the Competition

First, log in to MyUSACurling.com.
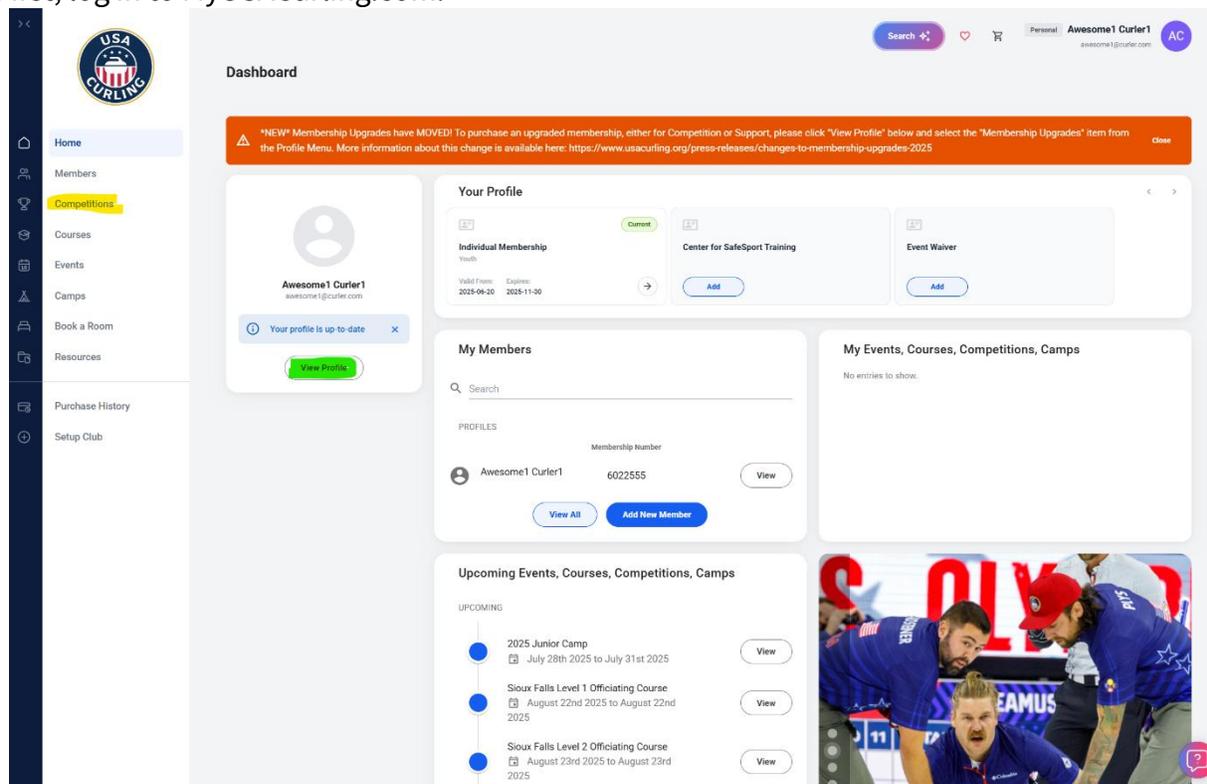
You can access your profile to verify the items listed in "What you need to register" are complete by clicking the "View Profile" button, marked in green above. More information about how to navigate your profile and profile menus can be found in the MyUSACurling Profile Guide under "Resources."

To access the Competitions menu, select Competitions (marked in yellow) from the main menu on the left.
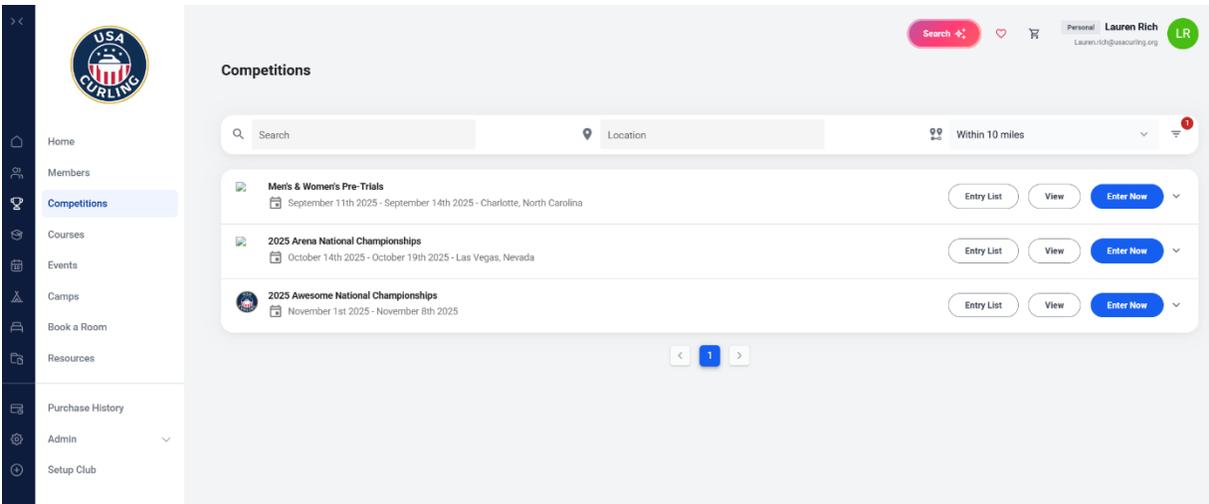
Find the championship for which you're entering playdowns, in this case "2025 Awesome National Championship" and click "Enter Now"
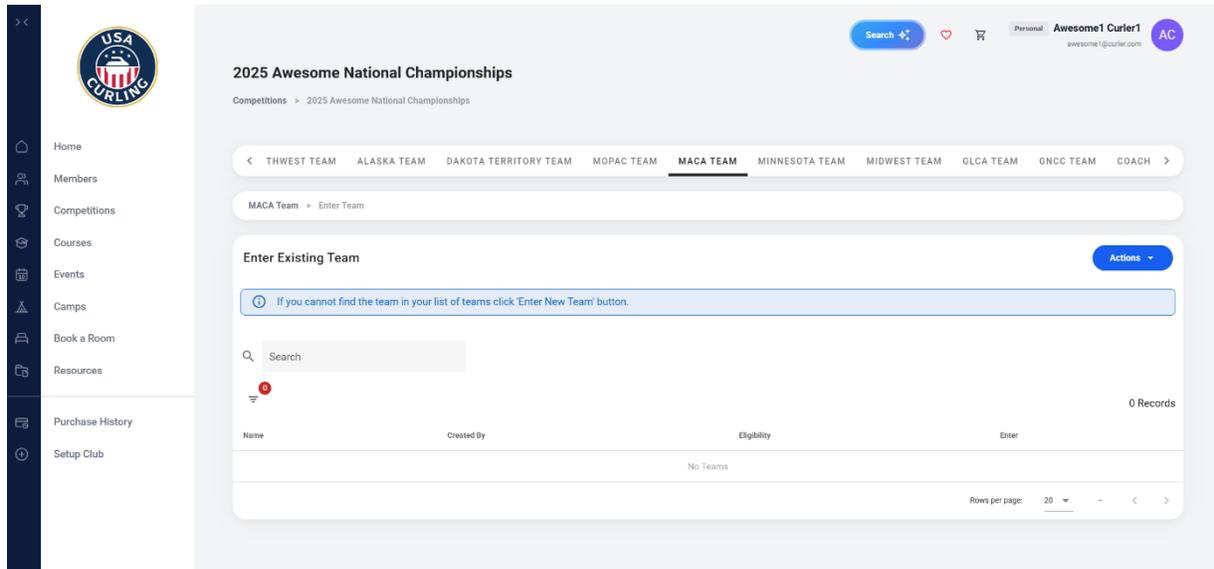
Enter Your Team

Create a Team

Find your region in the ribbon at the top of the page. The default region is "Wisconsin," so if you're not entering a Wisconsin playdowns, you'll need to make sure you're working in the correct region to avoid having to repeat the registration process.
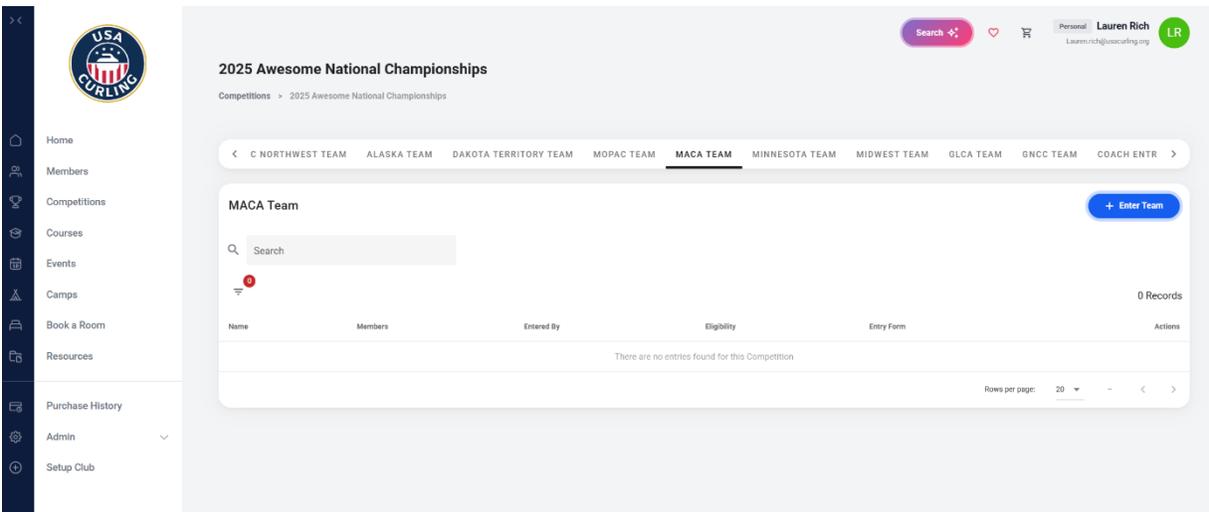
For this demonstration, we will be entering the MACA playdowns, as shown in the ribbon at the top of the screen above.

Click "Enter Team." If you have previously completed registration for a team, the team will be displayed here and you can load some previously populated information from the pre-existing team.

Otherwise, click "Actions" and select "Enter New Team"

Enter your team name and the gender of your team (for gendered competitions). Team names cannot be edited after this step.

Click "Next"

Enter the primary contact email to be used for team communication (usually the email of the person registering, but you may enter a different email here). This is the email address that will receive correspondence regarding the registration, playdown details, and championship details if necessary.

Click "Next" to create the team.

Your team has been created, but is not yet ready to complete registration

The white button with red text reading "0 (Requires Min 4, Max 5)" in the "Members" column indicates that an insufficient number of teammates have been added to the team (at this point 0). Teams must register with a minimum of a full team of 4 players to be able to complete registration.

The team is listed as "Ineligible." Currently, this is due to the insufficient number of players. As teammates are added, if they do not meet eligibility requirements, this button will remain red until all requirements have been met. To see which requirements are missing, click the black "i" icon next to the red "Ineligible."

The entry form is also currently "Incomplete." Once all of the eligbility criteria have been met, you will be able to complete the entry form by clicking on the "Incomplete" button.

Add Teammates

Click the white button in the Members column indicating "0 (Requires Min 4, max 5)" highlighted in yellow, below.


This is where you will add teammates to your team. Have your teammates member IDs and dates of birth ready for this part of the registration.

Click "Actions" and "Add New Team Member"

The platform will default to showing you yourself as a potential teammate to add. If you've previously managed other event entries, or you're a parent who manages their child's profile, those members will show up here.
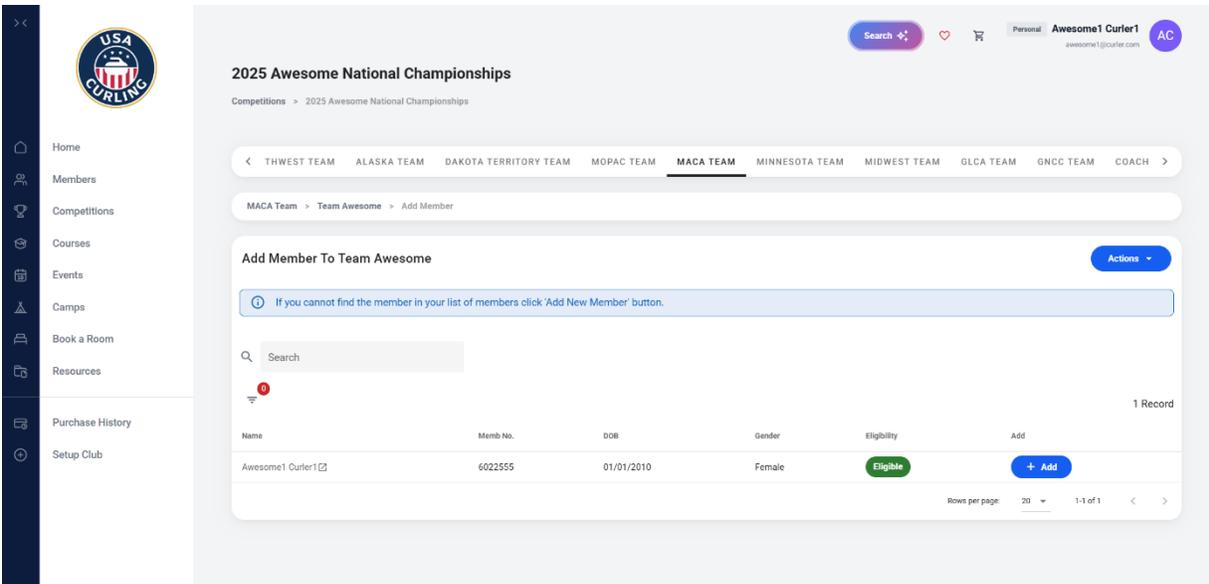
Please note: the "Eligibility" status shown here indicates the team member is eligible to be added to a team. It does NOT indicate that the team member is eligible for the specific event. That will be displayed later.

Ineligibility here usually indicates information is missing from a profile, such as DOB or Gender. A Male or Femal gender selection is required for all playdowns and championship registrations. For more information about gender and USA Curling competitions, please review our Transgender Participation Policy and Guidance on usacurling.org > Competitions > Competition Documents: https://www.usacurling.org/competition-documents

To enter yourself on the team, simply click the blue "Add" button at the end of your member line item.
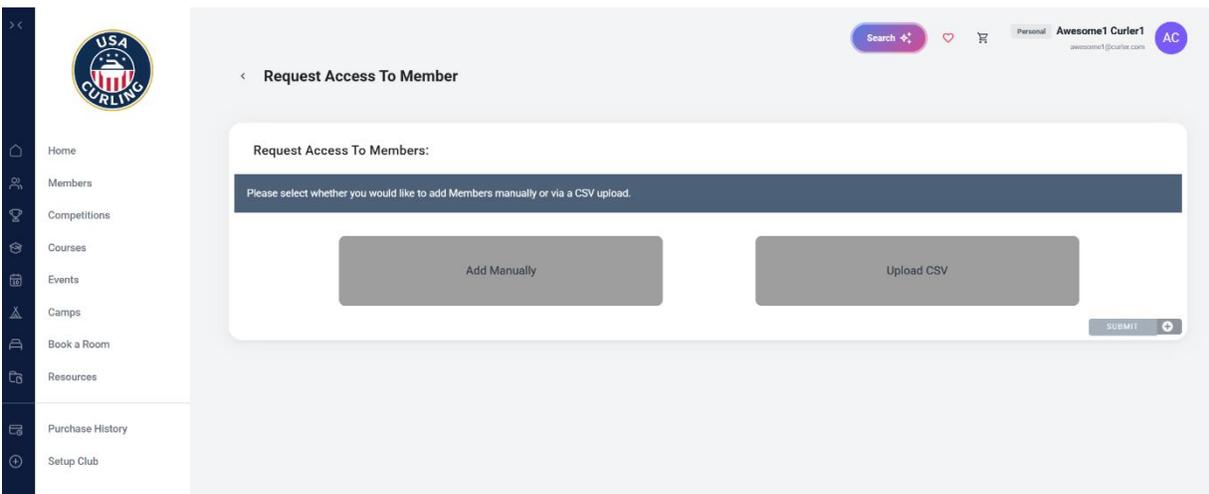
To add additional members to your team, click "Actions" and then "Add New Member."

Each member on your team should have an existing MyUSACurling.com profile, a valid Basic or Youth membership, and a Membership Upgrade for the calendar year of the Championship you are playing down for. This means each member on your team is an existing USA Curling member. Choose "An Existing Member" on the dialog box.
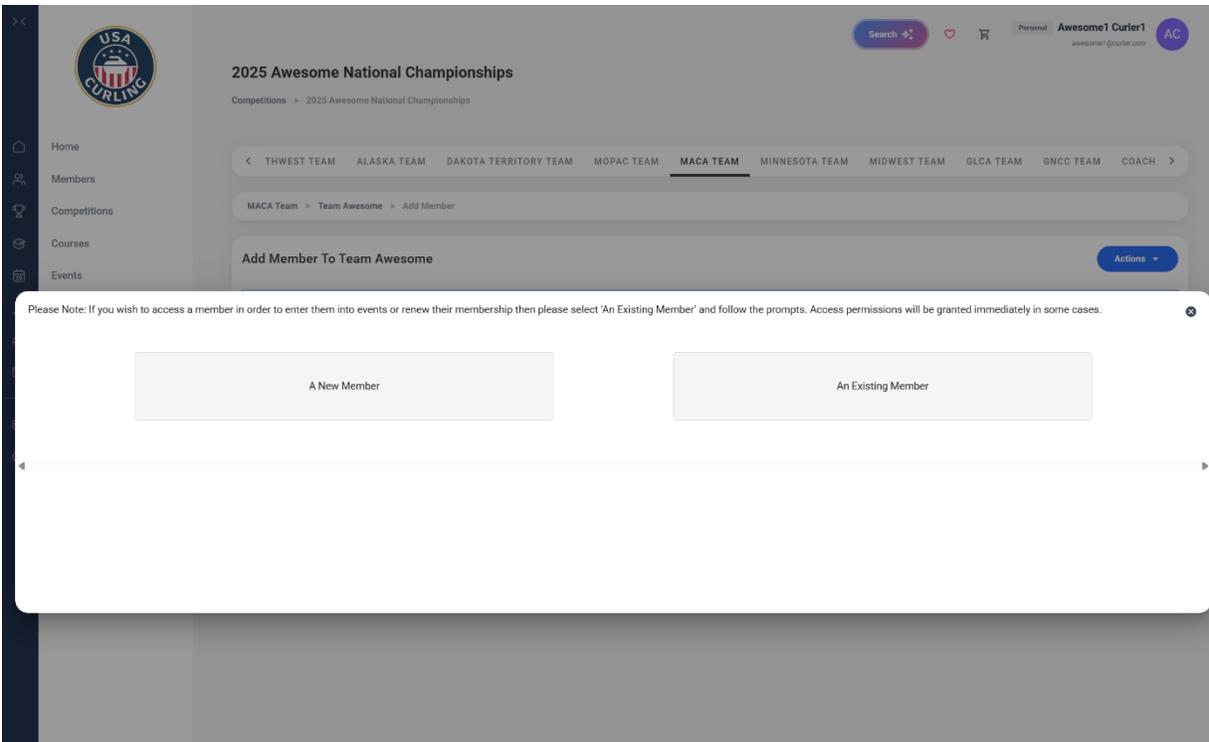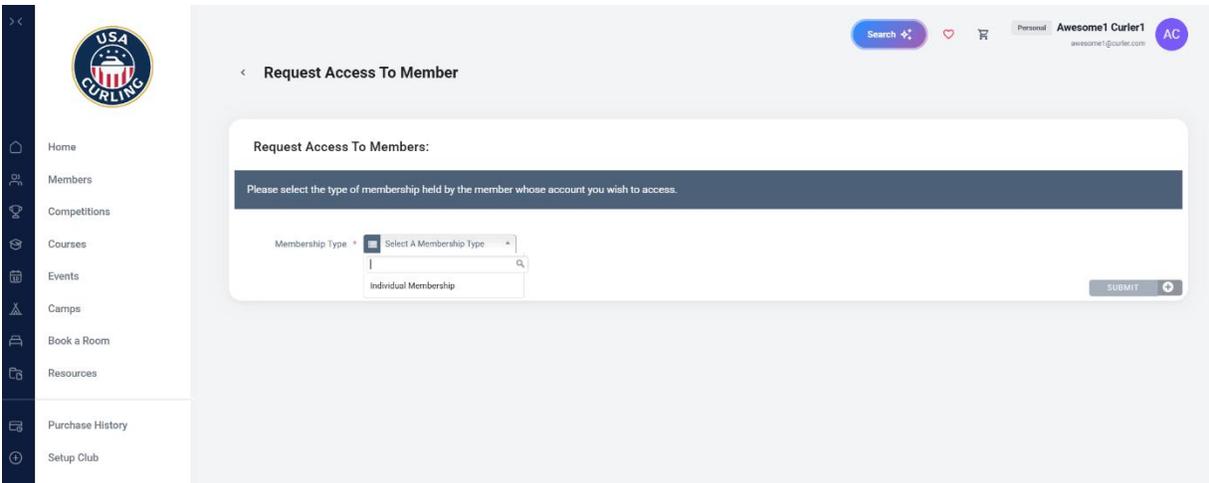
Do not choose "A New Member" unless you intend to create a profile for, and purchase membership and upgrades for the member. This is not recommended
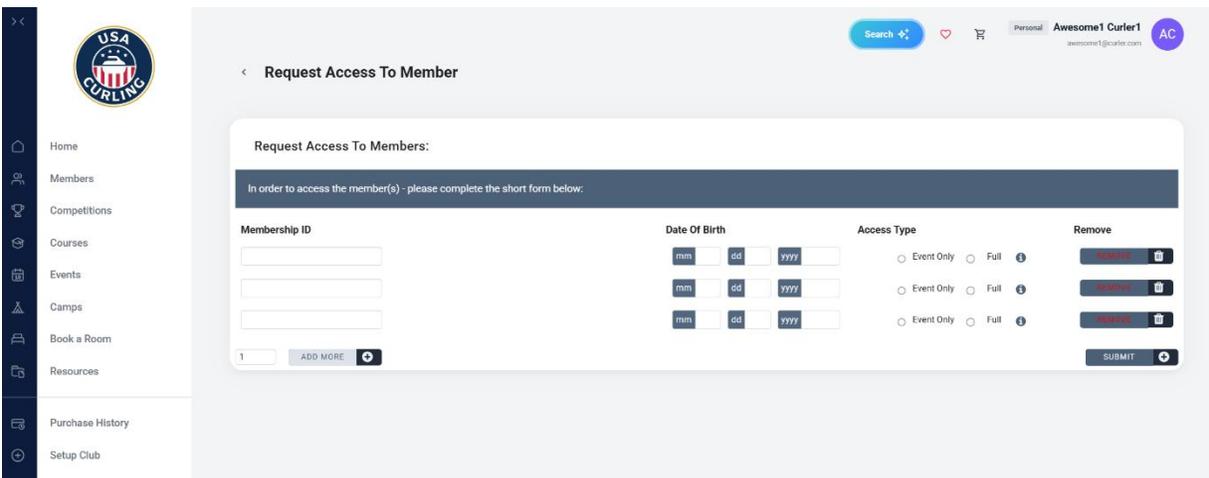
Choose "Add Manually"

Choose "Individual Membership" from the membership type dropdown menu.

Click "Submit"

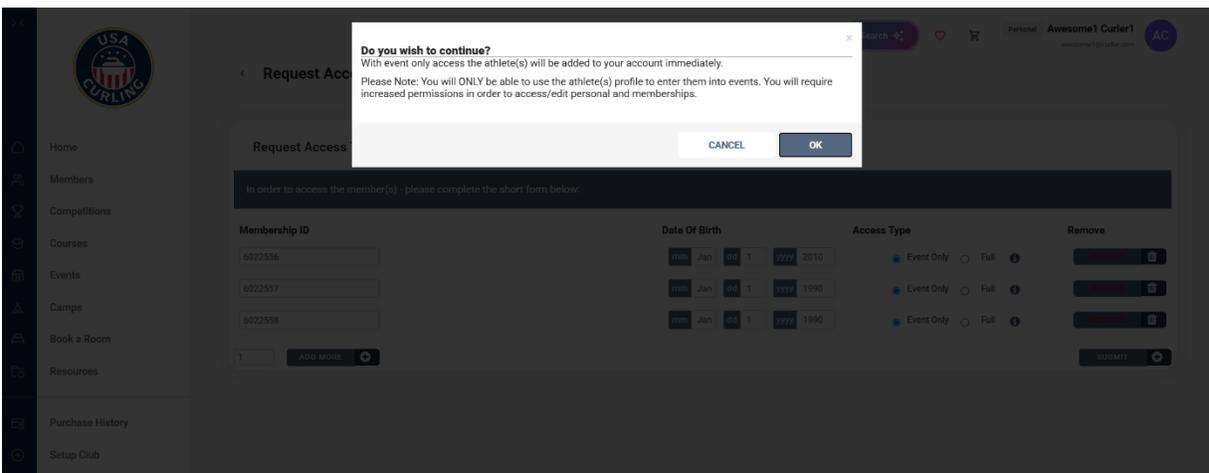Click "Add More" to add additional rows for additional members.

Add the Membership ID and DOB for each member to add to your team.

Choose "Event Only" Access. Attempting to choose "Full" access requires permission from the member and may cause significant delays in your event registration. Event Only access is all that is needed for event registration.
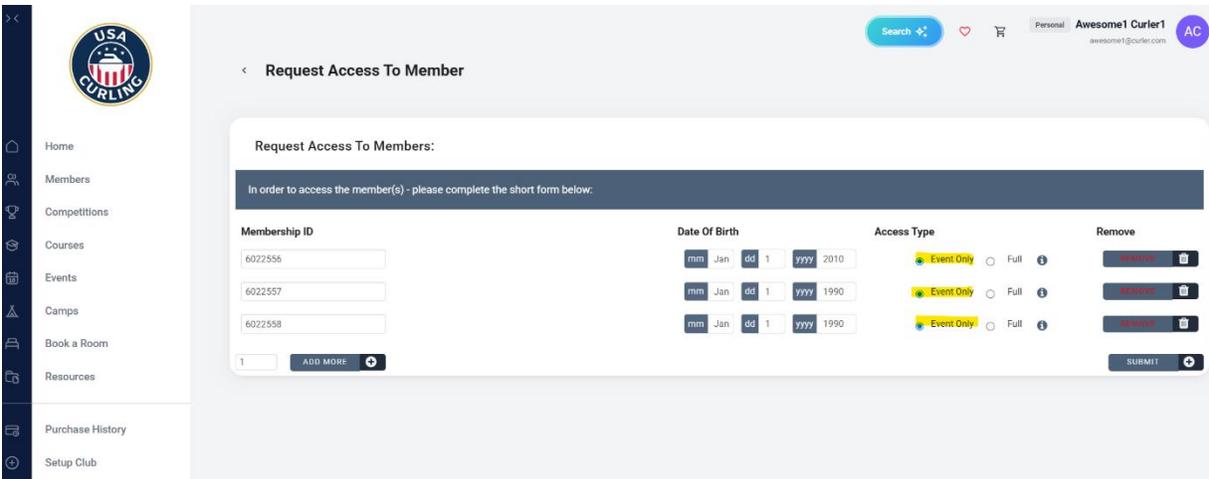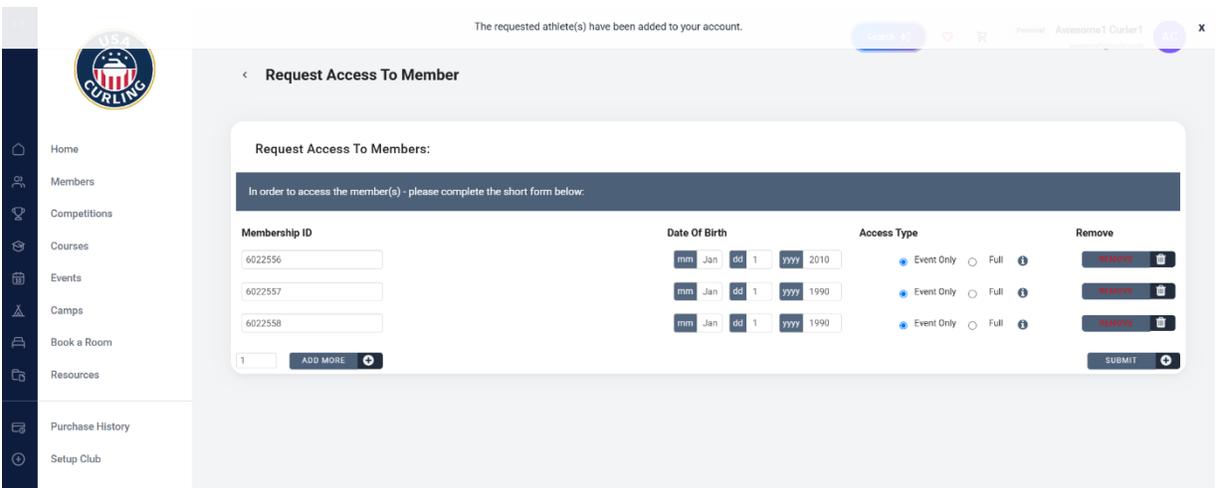
Click "Submit"

Click "OK"

You should see a message at the top of the screen saying "The requested athlete(s) has been added to your account"

Click the "<" icon next to "Request Access to Member" to return to the team entry page.

If the back button only takes you to the "Add Member" page and you cannot navigate further back, some back tracking will be required.

Click "Competitions" > "Manage Entries" to access the partial entry you've started. Navigate back to your region and click the "0 (requires Min 4, Max 5)" member edit button. Click "Actions" then "Add New Team Member" You will now see a list of the team members you've added to your account.
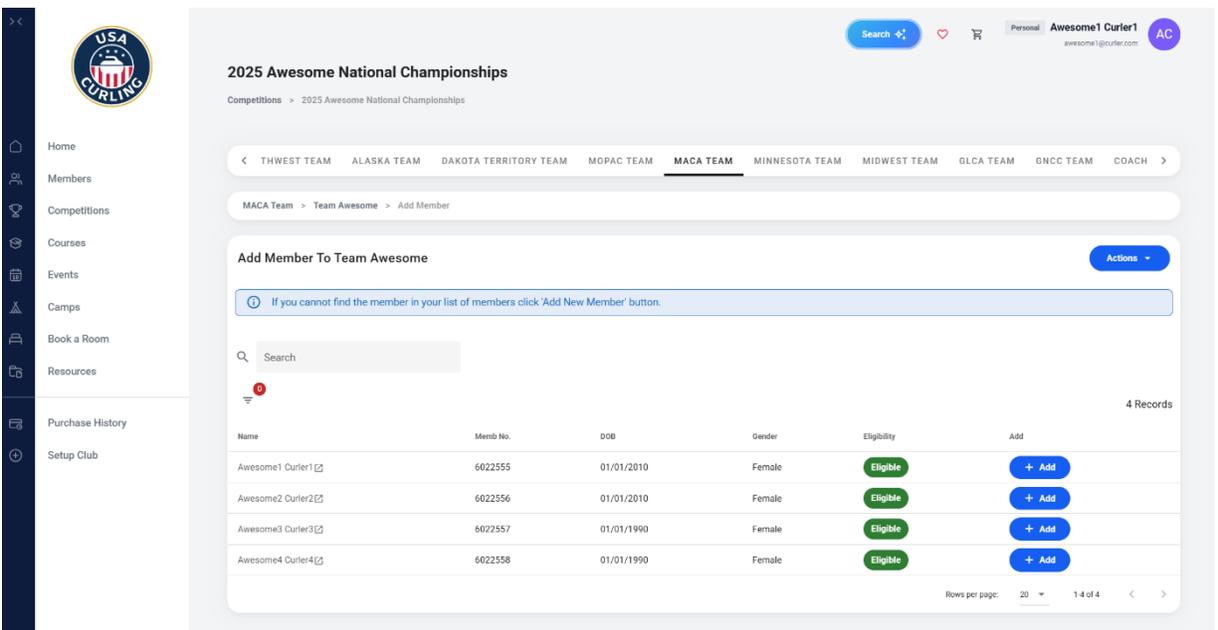
Click "Add" on the lines of each athlete you wish to add to your team.

Click "Actions" and "Back" to return to the team entry page
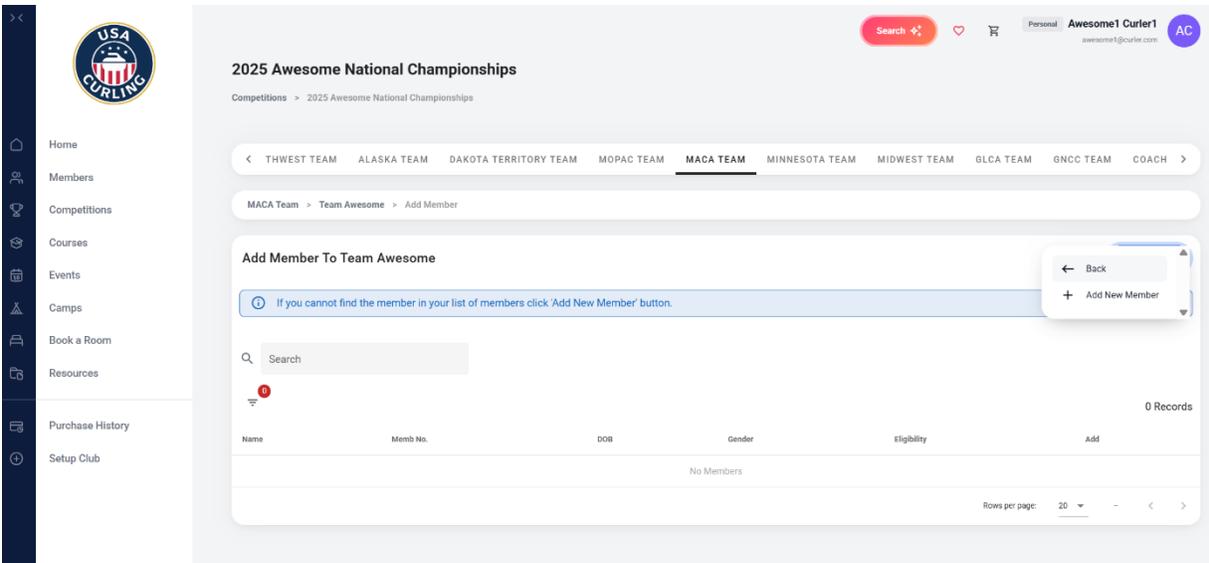
If all teammates have completed all the eligibility requirements for the event, they will all have a green "eligible" in their entry line item:
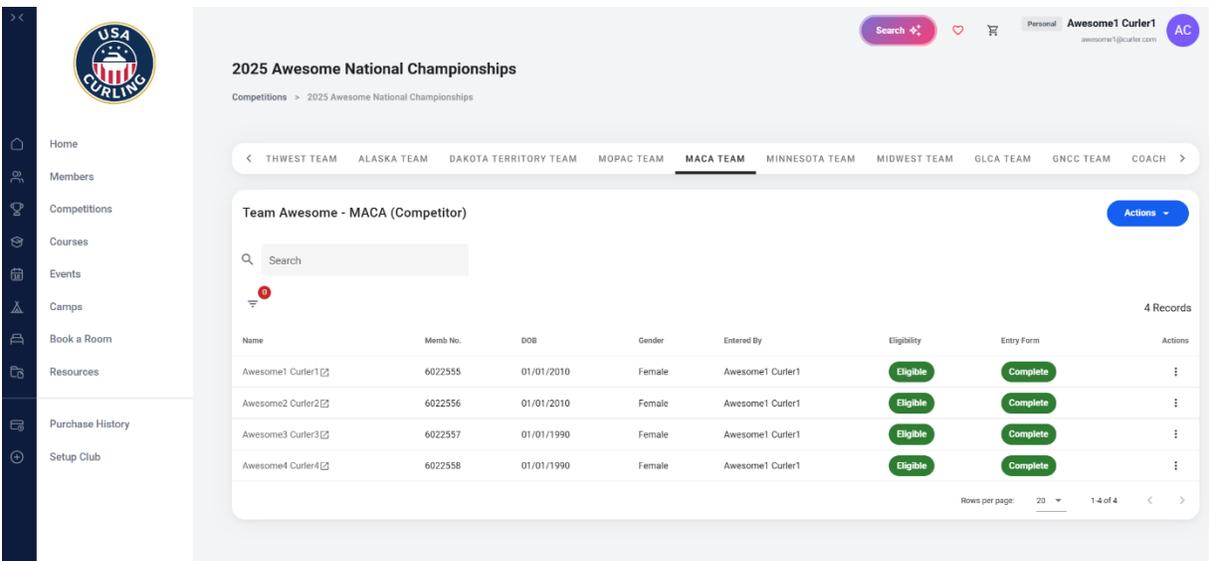

If someone has a red "Ineligible" click the "i" icon next to the ineligible to display the missing item(s). See the "Troubleshooting" section below to address specific issues.

Otherwise, your teammate entry is complete! Click "Actions" "Back" to return to the team entry page.

Complete Team Registration and Payment

Now it is time to complete the registration and submit payment. Click the orange "Incomplete" under "Entry form"

Make the appropriate selections and click "Next"

Enter the team line up information. Please note that this section simply informs event organizers of the default line up for the team. This step does NOT add members to the team or link profiles to the registration. That is done when you enter the member ID and DOB and add the member profiles to the team.

If you have a coach, enter their contact information here as well. Please note that this is purely informational for the event organizers. To attach a Coach to event registration, follow the "Add A Coach" steps below.

Click "Next," complete the certification page and click "Done" then choose "Check Out Now" to be taken to your shopping cart.

You will find the USCA Entry Fee, as well as the Regional Entry Fee in your shopping cart. The USCA fee is $25 per player ($100 for a 4 player entry). The regional fees are determined by the region. In this case, they are also $25 per person ($100 for a 4 player entry).
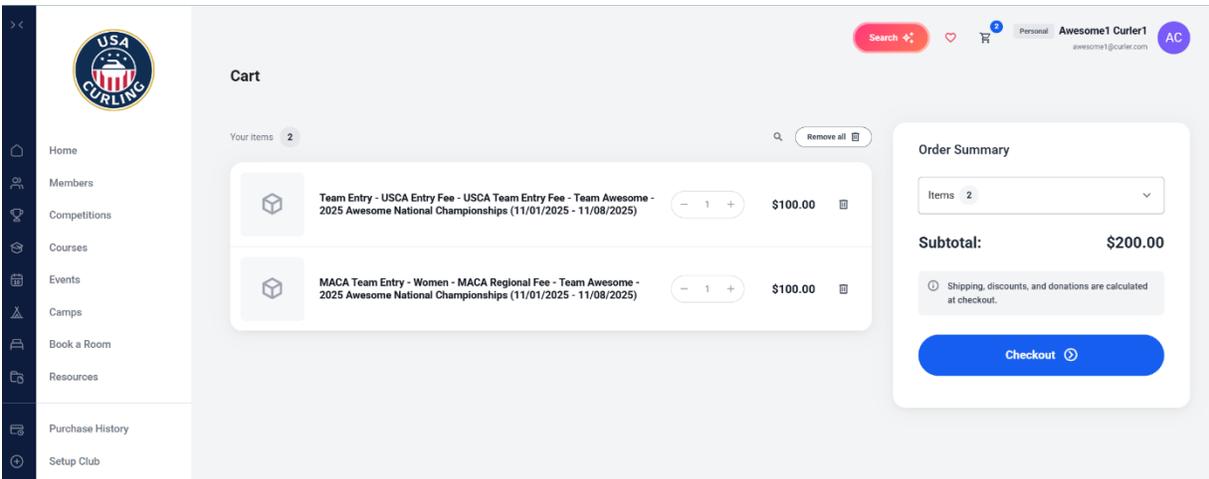
Follow the remaining steps to complete check out.

If you wish to verify your team entry is complete, return to the desired championship under "Competitions" click "Manage Entries" then navigate to your region.
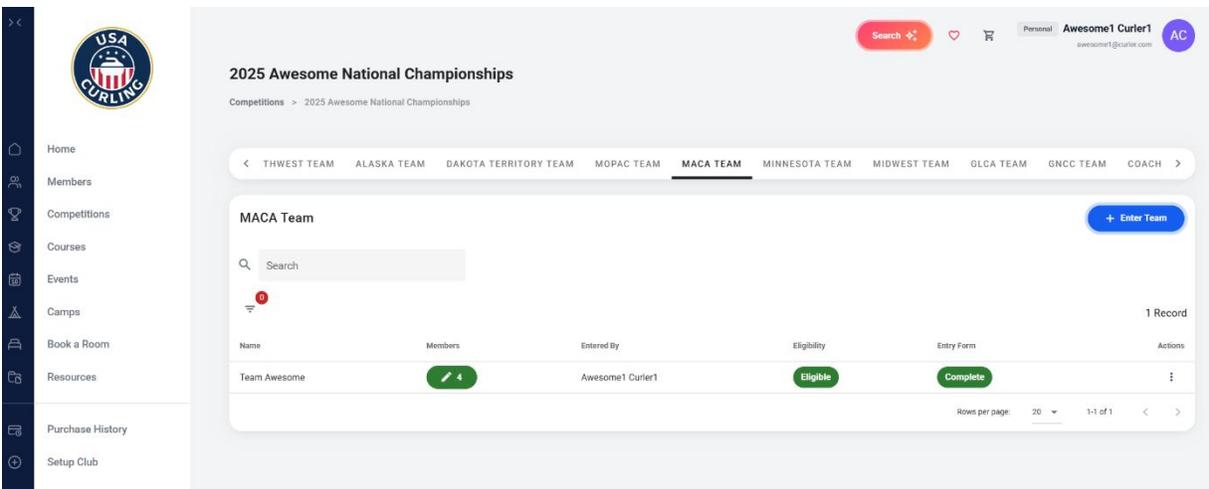
If all 3 sections, Members, Eligibility, and Entry Form are green you're all set! (Please note, if your team has a mix of U18 and adult athletes, adult athletes are required to complete SafeSport Training and that eligibility is not verified at this stage of the registration.)

Add a Coach

Coach Entry for each event is on the far right of the regional selection ribbon.
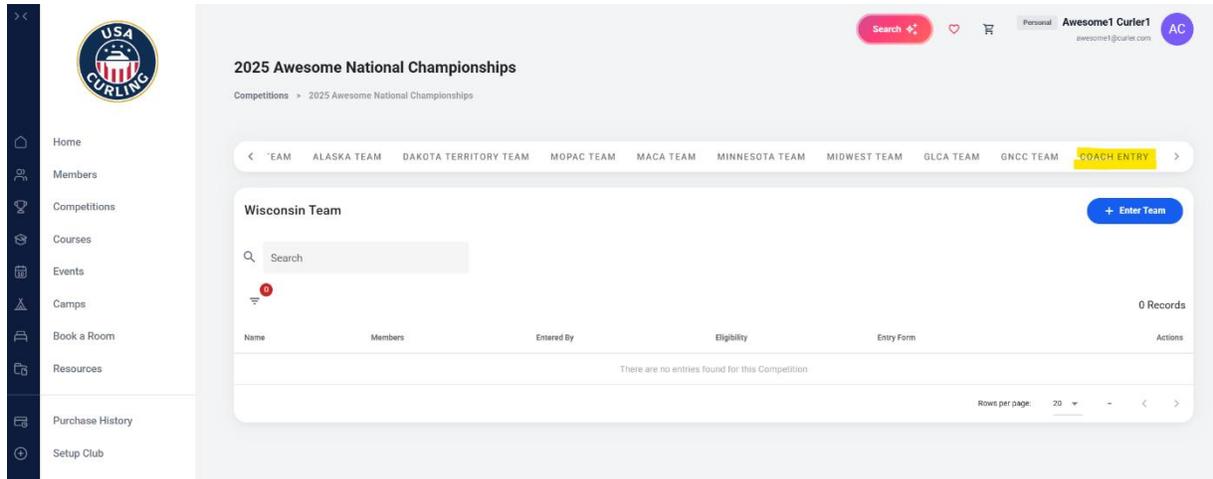
Click "Coach Entry" then "Enter Member" and follow the same steps as adding a member to your profile for the team entry.

Additionally, coaches may enter themselves separately (this is probably easier since it's one less member you'll have to add to your profile).

There is no cost for a Coach Entry for an event, however, coaches are required to satisfy the following requirements:

- Be at least 21 years of age
- Hold a USA Curling Basic Membership
- Hold a Coach, Silver, or Gold Membership Upgrade
- Have a current Background Screening
- Have completed an Event Waiver
- Maintain current Center for SafeSport Training

As with competition eligibility, all eligibility criteria are checked against the dates of the championship.

Troubleshooting

My Team Shows as "Ineligible"

Click the black "i" info icon next to the Ineligible button to display the reasons for ineligibility. These are some common reasons a teammate or team is ineligible:

- Missing teammates. A minimum of 4 teammates are required for a team to be eligible to register for an event
    - Find the button with the pencil indicating the number of registered players and click it to access the team registration menu and add players
- A teammate is missing a membership upgrade or event waiver
    - Instruct the teammate to purchase the correct upgrade or complete the event waiver
    - If a teammate has the correct membership, upgrade, and event waiver in their profile, but are listed as "ineligible" to you, they may have duplicate profiles. If their membership is under a profile different than the one you've added to the team, you will not see their full profile information. Submit a support ticket for assistance if you believe a member has a duplicate profile.

"Entry Form" is showing as "Incomplete" or "Unpaid"

This means you have not completed the entry form (Incomplete) or you have not submitted payment (Unpaid). If the entry form is "Incomplete" click the orange "Incomplete" button to complete the form, following the steps in Complete Team Registration and Payment above.

If you see "Unpaid" please check your shopping cart for the Team Entry fees (USCA and Regional Fees are required to be paid) and complete the check out process.

"Member Not Found" at teammate entry

If you've entered the DOB and Member ID for a teammate and platform says "member not found" or "No record found," it is likely that the DOB in the member's profile is incorrect, or there is a typo in the member ID they have provided.

When clubs provide membership information for renewals, accounts are created for members and account creation requires a DOB. If no DOB is provided, a default DOB is set: 1900-01-01 for Basic memberships and 202#-01-01 for Youth memberships. If the DOB is incorrect in a member profile, please use the Help and Support button to submit a ticket to support. Members may be able to add a DOB is one is missing, but they cannot change an existing DOB in their profile.

Our team name has changed and I cannot update it

Changes to team names after you've started registration are not possible. If you're not too far in the registration process, you can remove the teammates from the incorrectly names team and restart the registration process.

If you do not wish to, or cannot restart the registration, you will need to contact the event organizers and notify them of the desired change to the team name. They will be able to make changes in the event materials and schedule, but team names cannot be updated in MyUSACurling.com

I have a Coach/Silver/Gold Upgrade, can I still Compete?

Yes! You can compete with any level of membership upgrade. Each upgrade carries all of the benefits of the levels below it.